

# Welcome to Pre-K!



Dear Parents/Guardians,

We are so glad that your child is in our classes and can't wait to work with you all this year! Below is information about our classrooms that will be helpful to know in order to make this a successful school year. It is going to be a fantastic year!

Sincerely,

Westchester Hills School 29 Pre-K team

Ms. Crespo & Mrs. Llenin

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## Supply List

Large, regular sized book bag

1 can of Lysol

1 refillable water bottle to be kept in their cubby in school

1 beach towel for rest time to stay in school, sent home on Fridays to be washed

- 2 hard, sturdy plastic folders- label the folders with their name.

- Crayola watercolor paints

- 3 large glue sticks

- 3 pack of Play-Doh 4 oz cans

- My First Ticonderoga pencils (fat pencils)- 3 pencil pack or a larger pack

- Clear packing tape

- 2 large boxes of tissues

- 1 bottle of Antibacterial hand soap

- 2 rolls of paper towels

- 2 bottles of Purell hand sanitizer- 30-40 oz. Bottles

- 2 containers of baby wipes

- 3 large containers of disinfecting wipes

- 1 box of gallon size zip lock bags and 1 box quart size zip lock bags

- 6in plain, paper plates

- 2 sets of change of clothing- complete set (underwear, shirt/blouse, pants/skirt, socks, please make sure they are seasonally appropriate and fit as your child grows during the year. **LABEL ALL CLOTHING PLEASE**)

## Supplies for Home:

Jumbo crayons

Kids size blunt scissors

1 large glue stick



### Daily Snack

Please send a healthy snack with your child daily. Students will have time to eat their snacks every day. Please do not send sodas or candy. **Please place snack items in a septate baggie labeled with your child's name.**



### Communication / Class Website

This year we will be using **Class Dojo** to **communicate** with you: we can instantly share messages, updates, and photos from class. It is the easiest way for you to see how your child is doing in school and contact us. You can use this on any device: it is a **simple, free mobile app** for IOS and Android, and can be used from a computer at [www.classdojo.com](http://www.classdojo.com). You will be given a class code to sign up. We would like every family to participate.



### Homework

Homework will be given weekly beginning in October after Open House. A homework packet will be given on Monday and will be due the following Monday. In addition, folders will be sent home and returned daily. This will also serve as a form of parent communication. Please check the homework folder daily for any notes and/or valuable information. We will also be checking these daily so please feel free to write a note and leave it in the homework folder. In addition to any assignments, children are expected to read every night for 20 minutes.



### Student Pick up policy

For safety reasons, an adult over the age of 18 must pick a child up from school. **Their name must appear on either the emergency card and/or the early dismissal form.** The adult **must present a photo ID** (driver's license is preferred). If the adult is coming before dismissal, the adult must check-in at the office and present a photo ID. After presenting photo identification, the child will be brought to the office. Visitors will not be allowed in the classroom unless the office has prior notification from the teacher. Thank you for helping us make Westchester Hills 29 a safe school for our students!



## Attendance

Attendance is extremely important to ensure the academic success of your child. If your child is absent, please send in a note the following day telling me why your child was not present at school. If you know ahead of time that your child will be absent, please provide a written note.



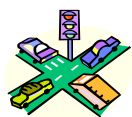
## Clothing

**Please label all clothing with your child's name, especially items that will be removed such as sweaters, hats, gloves, and coats.** Sneakers may be worn. For your child's safety, if your child is unable to tie his/her own shoes, please provide for them shoes with velcro closures.



## Tardy Policy

Your child is expected to be on time each day at 8:35. If you arrive late, you must sign your child in at the main door. Please remember, each moment your child is not present in the classroom, they are missing valuable learning time.



## Transportation Changes

Transportation changes must be made in writing. However, if last-minute changes need to be made, **please call the front office**. Adults who are picking up your child from school, must present a photo ID and **his/her name must appear on either the emergency card and/or the early dismissal form**. Adults not on these forms will not be allowed to pick up your child.



## Lunch

To receive free and reduced lunch, a new application must be filled out at the beginning of the year. If your child has food allergies, you will need to inform the school nurse and provide medical documentation.



## Money

When sending money with your child, please put all the money in an **envelope with your child's name**, teacher's name, amount of money enclosed, and what the money is for.



## Medication

Although it is recommended that medication be given at home, we understand that it is not always possible to do so. In this case, parents must obtain a medication form from the school nurse and have it completed by your child's physician.



## Celebrations

If you wish to have your child celebrate his or her birthday in school, you must notify the teacher in writing at least three days prior to the event. Only individualized items, such as cupcakes and juice boxes may be served. **Due to allergies, we ask you to kindly purchase peanut/nut free items only.**



## Contact Information

School Phone Number: (914) 376-8585

E-mail: [CCrespo@yonkerspublicschools.org](mailto:CCrespo@yonkerspublicschools.org) & [Mllenin@yonkerspublicschools.org](mailto:Mllenin@yonkerspublicschools.org)

Class Dojo app or website